

Roles and Responsibilities

Job Title	Groundworker
Work Location	Various
Line Manager	Site Manager
Purpose	
The purpose of this role is to prepare the ground before, during and after building, provide support services to plant, operate plant such as rollers and dumpers.	
Responsibilities	
• Clearing a construction site • Digging trenches for foundations • Setting up a site, putting up barriers, safety signs, huts, etc. • Following all health and safety procedures • Providing excavation support to other construction professionals • Interpreting the use of drawings and specifications • Laying pavements, kerbs and driveways • Concrete placing and finishing • Removing and installing drainage and pipework systems • Operating plant machinery, such as rollers and dumpers • Preparing the ground/foundations to allow construction to begin • Redirecting waterways and connecting pipes with existing pipework. • Comply with all HSE requirements at EMN premises and sites as well as all client sites. • Understand and adhere to the company standards, policies, and procedures. • Always maintain company confidentiality. • Report any accidents/incident in the workplace to management immediately. • Liaise with and follow instructions from all senior employees. • Establish and maintain effective working relationships with all colleagues, assisting as required. • Any other duties as directed by Management.	
Skills, Knowledge, and Qualification Requirements	
• Basic numeracy skills • Good level of physical fitness • CSCS Blue/NPORS Qualification • SWQR Operative	

HSE & HR E-learning (Atlas – Citation)	
Upon joining the Company, employees will be assigned mandatory e-learning relevant to their role (as detailed in the Company Citation Training Matrix). Employees are required to ensure all e-learning courses are refreshed prior to the certificate expiry date.	
I hereby acknowledge that I have read and understood the contents of the document stated above.	
Employee Name	
Signature	
Date	